

MTIG Portas Town Centres Programme: Initial EOI Project Outline



For office use only:

Project Number		Date received	
Project Officer			
MTIG funding required	£ (%)	Total project cost	£

Please complete this brief form and email it to nicola.doble@southsomerset.gov.uk.

PROJECT NAME			
ORGANISATION or PERSON APPLYING			
Name:		Position in Organisation:	
Contact details:			
Address:			
Telephone:			
email:			
Type of organisation: <i>(double click in the box that applies to you, and then select 'Checked')</i>			
Group	<input type="checkbox"/>	Voluntary/Community Group	<input type="checkbox"/>
Parish/ Town Council	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
Town Team	<input type="checkbox"/>	Other (Please State)	<input type="checkbox"/>
Which 'MTIG Town Centres Programme Theme does the project fit with and how? (check the briefing note) <div style="height: 200px; border: 1px solid black; margin-top: 5px;"></div>			

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What are the main aims of your project? (for example, "to increase the range of services available in xxxxx town centre")

What will you do and how will you achieve your aims? (summarise in one paragraph or bullet points what the project plans to do and how)

What exactly do you want the MTIG money for? (e.g building xx, employing staff to do XX, buying XX items of equipment, getting advice on XX issues)

When do you think you will be ready to start work?
(match funding in place, necessary permissions secured)

Month

Year

When do you think the project will be finished?

Month

Year

How much do you estimate your project will cost in total? *You will be required to provide 3 quotes for any item of expenditure exceeding £500 if asked to complete a full application*
£

How much of the total amount will you be asking from MTIG Town Centres Programme?
£

Where will the rest of the money come from?

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Please tell us about the evidence of need for your project – do you have any ‘numbers’ to support what you are trying to do? (Where has the need or demand come from?)

What kinds of benefit will your project bring to your Town? (include economic, community and ‘green’)

How are others with an interest in the Town Centre being involved?

What will be the long-term impact/ benefit of your project?

The following sections are for office use only

Basic Eligibility Check		
Check	Yes/ No	If no, explanation
Are all sections of the form complete?		
Does the project aim meet at least one of the MTIG Town Centres Programme themes?		
Is the project overview clear about the project activity?		
Does the project overview link with the project aims?		
Is the project activity new or innovative in some way?		
Is the activity of this project unique? i.e. not covered by an existing initiative or project.		

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Is the organisation an eligible type?		
Will the project start between April 2013 and December 2013?		
Is the HSIF contribution an eligible amount?		
Does this project meet the basic eligibility criteria?	(YES / NO)	

Notes/ Comments (for office use):

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Assessor
Date

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